How to Register for Access to Your Account on Fidelity NetBenefits®

If you have previously registered with Fidelity.com, NetBenefits®, or eWorkplace®, you do not need to register again. Use your existing username and password to access your account.

If you have not registered, please visit NetBenefits.com/Emory, and use the instructions below to help you setup your workplace savings account on NetBenefits.

New user registration
During the new user registration process, you may be asked to take an additional security step to help us authenticate your account.

1 Verify your identity
Enter information in the following required fields:
- Your first and last name
- Your date of birth
- Last four digits of your Social Security number
Select the Submit button.

2 Set up your username
We require that you create a unique username.
- Use 6–15 characters, including at least two letters
Select Check Availability to ensure the username is not already in use.

You may not use:
- Special characters or symbols
- Sequences (e.g., 12345 or 11111)
- Personal info (SSN, phone #, DOB)

3 Create a password
Your password protects your account from unauthorized users.
- Use 6–20 characters
- Letters are case sensitive
You may not use:
- “#&*<>{}’[]”
- Sequences (e.g., 12345 or 11111)
- Personal info (SSN, phone #, DOB)
- A password you’ve used before
After confirming your password, select Submit.

4 Select a security question
If you ever forget your password, you can reset it after Fidelity verifies your identity using your new or updated security question and answer.
Pick a security question you can easily answer and enter your answer.
- Answers must be between 3 and 31 characters
- Answers are not case sensitive
Select Submit.

5 New user registration confirmed
You have successfully registered. If you have other accounts through Fidelity.com, NetBenefits, or eWorkplace, your new login information applies to these accounts, as well as to accessing your account by phone.