

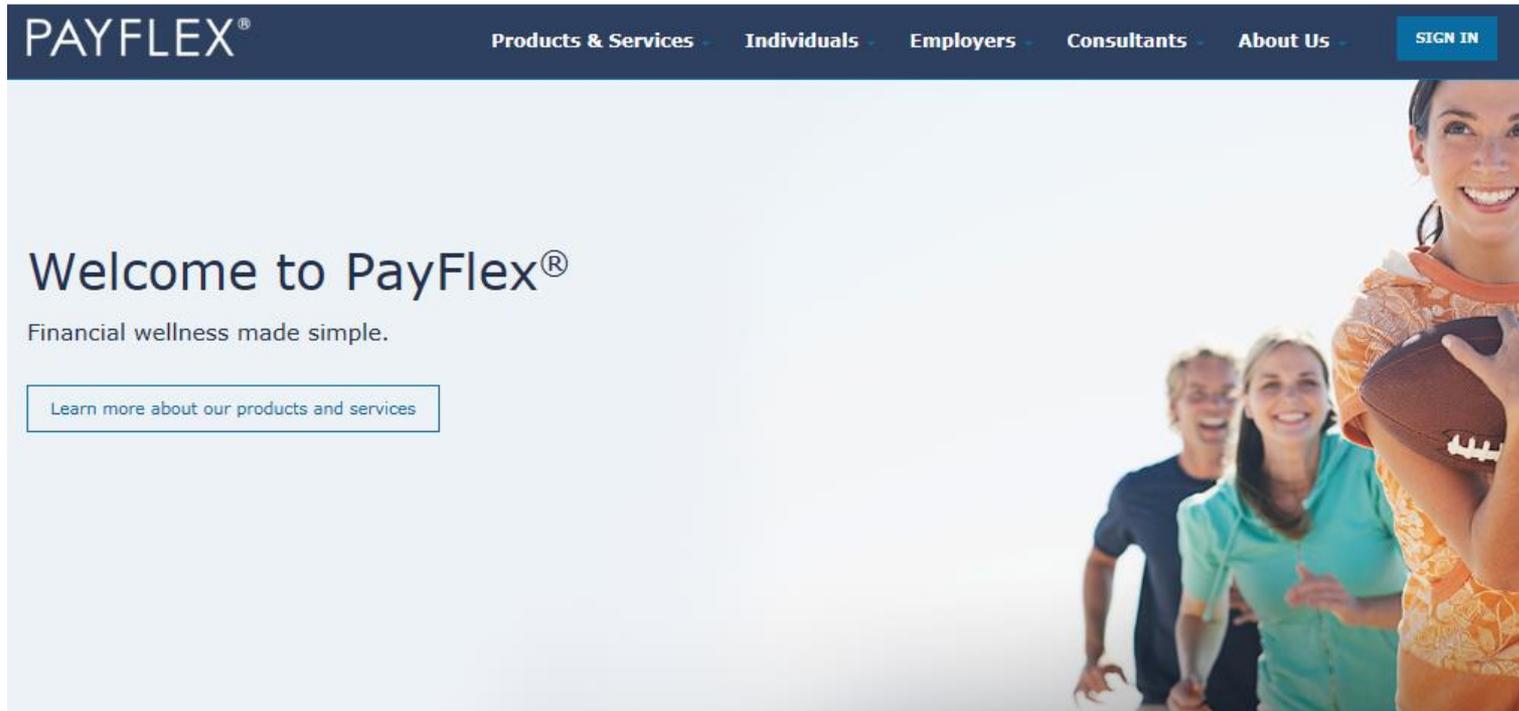
Guide to creating your online account profile on PayFlex.com

PAYFLEX[®]



Create Your Profile

(You will need your PayFlex debit card in order to complete the steps)

A screenshot of the PayFlex website homepage. The top navigation bar is dark blue with the PayFlex logo on the left and links for 'Products & Services', 'Individuals', 'Employers', 'Consultants', and 'About Us' in the center. A 'SIGN IN' button is on the right. The main content area has a light blue background. On the left, it says 'Welcome to PayFlex®' and 'Financial wellness made simple.' Below this is a button that says 'Learn more about our products and services'. On the right, there is a photograph of three people (two women and one man) smiling and running outdoors. The woman in the foreground is holding a football.

New to PayFlex?

CREATE YOUR PROFILE

Enter your demographics

Find Me

Complete the following fields. If you're an employer or consultant, you'll need to contact your PayFlex Account Manager to create your profile.

*Indicates required field

Last Name*:

Mailing address*: 

ZIP code*:

Your ID number*: 

Last 4 characters of your ID number*:

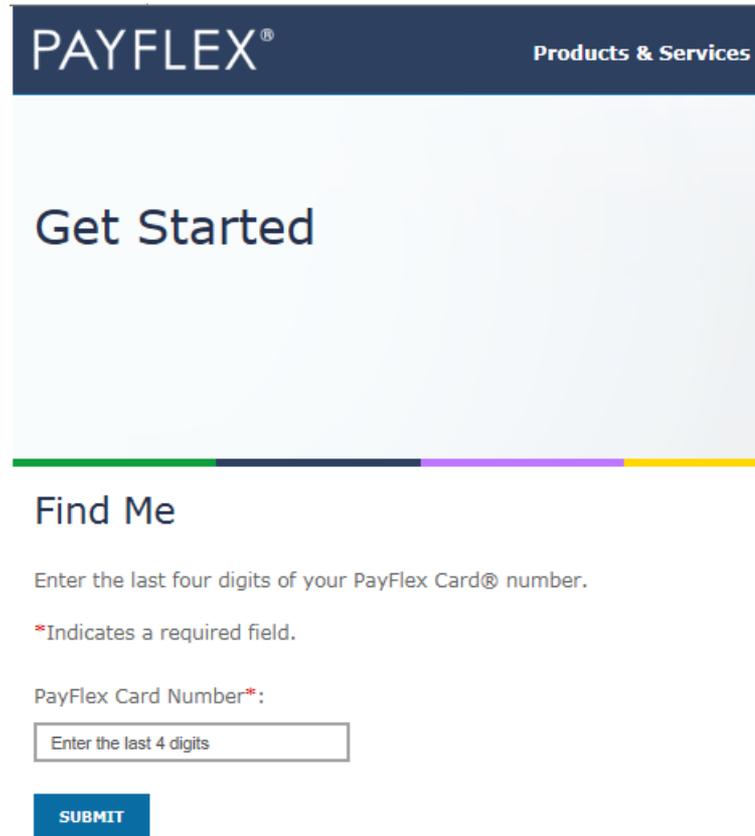
 

Date of birth

SUBMIT

Enter the last 4 digits of your PayFlex debit card number

A screenshot of a web form titled "Find Me" from the PayFlex website. The header includes the "PAYFLEX®" logo and "Products & Services". The main heading is "Get Started". Below this is a horizontal bar with green, purple, and yellow segments. The "Find Me" section contains instructions to enter the last four digits of a PayFlex Card number, a legend for asterisks, and a text input field with a placeholder "Enter the last 4 digits". A blue "SUBMIT" button is located below the input field.

PAYFLEX® Products & Services

Get Started

Find Me

Enter the last four digits of your PayFlex Card® number.

*Indicates a required field.

PayFlex Card Number*:

SUBMIT

Enter username, password, email address, & security question before accepting Terms of Use -

Changes can be made under 'My Settings' after logging in

PAYFLEX®

[Products & Services](#) -

[Individuals](#) -

[Employers](#) -

[Consultants](#) -

[About Us](#) -

[SIGN IN](#)

*Indicates a required field

Create a username*:

Create a password*:

Confirm password*:

Phone number

 - -

E-mail address*:

Confirm e-mail address*:

Security Question 1*:

Answer 1*:

Review the [Terms of Use](#)

I have received, read, understand and agree to the terms of this agreement.*

Your initials*:

CANCEL

SUBMIT

Tips for Security

- ✓ Create a new, unique and strong password every three months.
- ✓ Use unique usernames and strong passwords that others can't easily figure out. Avoid using: first initial, last name, email, date of birth, initials, employee ID number.
- ✓ Choose usernames and passwords that are at least 8 characters in length and a mix of upper and lower case letters, plus numbers and special characters.
- ✓ Avoid using information that can be found publicly, such as mother's maiden name, address, email address, birthdate, etc.
- ✓ Use a different password for each online account.

Have Questions? Call the number on the back of your debit card or the number found on PayFlex.com:

A graphic with a dark blue header containing the 'PAYFLEX' logo. Below the header, on a light grey background, is the text 'PayFlex® Advocate', the phone number '1-844-PAYFLEX', and the number '(1-844-729-3539)'. At the bottom, it lists the service hours: 'Monday - Friday, 7:00 am - 7:00 pm (CT)' and 'Saturday, 9:00 am - 2:00 pm (CT)'. The graphic is bordered by a thin green line on the left and a thin dark blue line on the bottom.

PAYFLEX®

PayFlex® Advocate

1-844-PAYFLEX

(1-844-729-3539)

Monday - Friday, 7:00 am - 7:00 pm (CT)
Saturday, 9:00 am - 2:00 pm (CT)