### MARCH 7, 2022



### Join the 2022 Move More Challenge

Time to lace up your shoes! Register today for the 7th Annual Move More Challenge. Challenge takes place Monday, March 14 – Sunday, April 24, 2022 and registration is now open.

Learn more at www.emory.edu/MoveMore.

## YOUR HUMAN RESOURCES

### **Revised Masking Policy**

Effective Monday, March 7, masks will be optional indoors on Emory University's campuses. Masks will still be required in all classrooms and instructional spaces until Monday, March 21, at which time masks will become optional in these spaces. Masks also will still be required on all Emory shuttles and public transportation until further notice and will be required indefinitely in clinical, patient care and select research facilities on campus (including, but not limited to, Student Health Services). Read the full message.

## Performance Management - Mid-Year Forms Due April 7

Performance Management is a year-round process. The Mid-Year form is an easy way to get feedback early in the year to determine if you are "on track" or need some help. You do not have to complete the entire form: only where feedback is needed and at the end (Overall).

Mid-Year reviews are due April 7. If you cannot complete your Mid-Year form by April 7 and need more time, please do so before April 15. On April 15, all forms will be advanced to the next form in the process: the Year-End form. Year-End forms are due (i.e. acknowledged and marked "complete" by the Supervisor) on August 31.

Learn more about how to get started on your performance management forms here.

### 2022 Summer Internship Program

Emory's Summer Internship program, facilitated by Human Resources, offers college students who are in the middle of their academic careers a unique opportunity to gain valuable, hands-on experience in the day-to-day operations of Emory University. Designed to last ten weeks (June 6 -August 11, 2022), with an option for departments to extend up to twelve weeks (ending on August 25, 2022), each department will need to establish learning objectives for their selected intern and evaluate them during the program. Learn more.

### **Emory Black Employee Network General Body Meeting**

Come and join the Emory Black Employee Network for their first general body meeting of the year on Wednesday, March 23 from noon-1 pm. During the meeting, you will have an opportunity to network with other members and share your voice about the Black experience at Emory. Meeting will be held via zoom and is open to all Emory University faculty & staff. Allies welcome! Register here.

### Emory Pride Employee Network Mixer

Join the Emory Pride Employee Network on Thursday, March 24 from 4:00-5:30 pm for a social gathering and employee resource group think tank session. This event is for fellow LGBTQ+ faculty, staff and allies. All employees are welcome! Refreshments will be provided. Free parking in Michael St. deck after 4pm. RSVP here.

### YOUR WELLNESS

### Campus Walking Tour for New Hires is Back!

Are you a new employee of Emory University who would like to see more of Emory's beautiful Clifton campus and learn its history? Join us for the New Employee Walking Tour! We will walk by a few of Emory's historical sites, point out important locations that can be of use to you as an employee, and highlight the ease of walking on our beautiful campus. Walks will last for approximately one hour at a leisurely pace. Each will begin at Woodruff Circle in front of the Woodruff Memorial Research Building. Please wear comfortable walking shoes. Register here.



### YOUR FSAP

Single Mingle Thursday, March 24, 4:00 pm – 5:00 pm – Join us virtually to meet other single Emory colleagues or reconnect with previous participants. Offered monthly every 4th Thursday, with different topics and themes each month. Register here in advance.

### Weekly Refresh

Wednesday, March 9, 2022, 4:30 pm – 4:45pm

Join FSAP for a 15-minute virtual meditation and resilience tip for the day, held every Wednesday from 4:30 pm-4:45 pm. Zoom link here.

Mindfulness Practice: Guided Practice Wednesday, March 9, 2022, 1 pm - 1:15pm

Join at 1:00 pm to learn the basics of mindfulness or join at 1:15 pm for a guided practice and opportunities for discussion. Learn more and weekly Zoom link.

## YOUR WORKLIFE

## 2022 Summer Camp and Learning Programs Spotlight

Discover the many different summer camp and learning activities that are available for school-aged children in the metro-Atlanta area. This 2022 summer camp guide highlights some of the summer camp and learning programs from Emory's 2022 Summer Camp and Learning Expo that was held in February. View Summer Camp Spotlight.

# **Emory Worklife Announces Upcoming Webinars**

These workshops is offered by Benefits and Worklife Department and Vendor Partners. Links will be sent out prior to webinar. If you have any questions about the webinars or family centered benefits at Emory please contact worklife@emory.edu.

### Dollars and Sense: The Best Steps for Planning for Your Care or Loved Ones Care March 10, 2022, 12pm-1:30pm; Register Here

Elder Law Attorney Jennifer Ghorley and Geriatric Care Manager Michelle Allen, will discuss the issues that worry most aging Georgians and their families. How do I afford care? How do I protect my family? How do I make sure my wishes are followed? Learn more about the specifics of "getting your affairs in order."



### Healthy Boundaries and Work-Life Balance March 22, 2022, 12pm-1pm; Register Here

People often feel torn between work and time with the family, especially in the past two years. This session will help participants identify various ways to achieve balance with personal, family and work responsibilities.

### Work Smarter Not Harder: Become a Time Management Master April 22, 2022, 12pm-1pm; Register Here

How often do we hear the phrase, there aren't enough hours in the day? Many people find themselves constantly adding to the to-do list with the day passing by with the feeling that they haven't accomplished anything. Effective management is critical to ensure you feel better accomplished and less overwhelmed at the end of a busy day. This session will provide a basic explanation of the time management process and the characteristics of effective time managers.

# **NEWS AROUND CAMPUS**



Join a Community Engagement Discussion for the Twin Memorials Project In summer 2021, President Fenves charged the Twin Memorials Working Group with drafting a request-forproposals to design and construct Twin Memorials to honor the enslaved individuals and their descendants who lived and worked on the original campus of Emory at Oxford College. During spring semester, Brocade Studio will be facilitating engagement sessions on Emory's behalf to hear from the community. Your voice is

- Wednesday, March 16: Student Focus Group, 7:00 p.m.—8:30 p.m., Cox Hall, 3rdFloor
- Thursday, March 17: Faculty Focus Group, 2:00 p.m.-3:30 p.m., Woodruff Library, Jones Room

important to this transformative undertaking.

### 40% Discount for Emory Staff - Digital Skills Certificates Emory Continuing Education is offering a tuition discount to Emory staff and faculty-40% off its

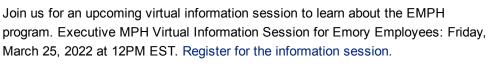
popular Digital Skills certificates, and 15% off for friends and family. These programs certify indemand skillsets needed by organizations including data analytics with Tableau, digital marketing, project management with Asana, and Salesforce administration. All of these programs start March 14 and are completely online, making it flexible for your schedule. Don't miss this opportunity to learn incredible skills with a 40% staff discount! Join a February 24 webinar to learn more about these certificates, or learn more on the ECE website in the "Digital Skills" section.



Register to learn more.

# Earn Your MPH Degree While You Work

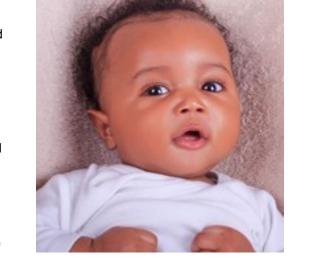
Earn an MPH degree with a focus in Applied Epidemiology or Prevention Science from the #4 ranked school of public health. Designed to work with your lifestyle. The Executive MPH (EMPH) program at the Rollins School of Public Health provides a convenient hybrid format that allows you the flexibility to broaden your public health horizons while continuing to work full-time. Tuition benefits are available for eligible Emory employees.





# What Is Your Baby Thinking?

Have you ever wondered how your child grows? How your baby learns about the world? What and how children think and remember? How they change as they get older and move from one developmental stage to the next? We would like to find out and you and your child can help! You and your children (age newborn-17 years) are invited to participate in engaging and active online and in-person research studies on child development at the Emory Child Study Center, where we study language, learning, memory, and how children understand space and numbers. Since all studies are ONLINE, you may participate from anywhere in the country! Most studies last around one hour (weekend & evening appointments available) and are designed to be like games for the children, to make sure they enjoy their experience. Your child will receive a gift card and is sure to have a good time!



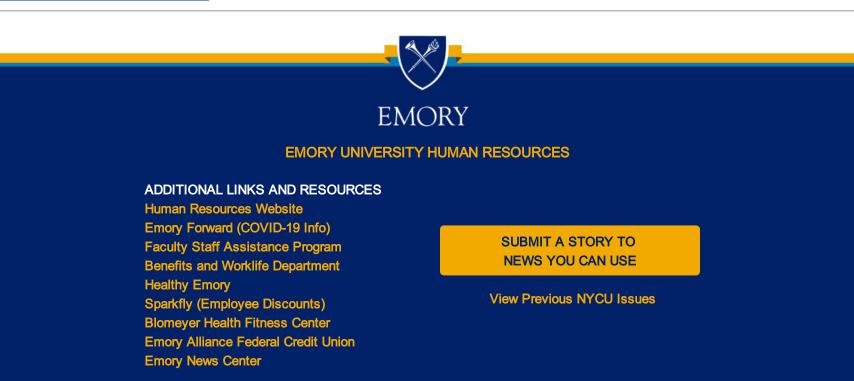
Registering is easy. Visit at http://psychology.emory.edu/child-study-center/ to sign up under the "How to Participate" link or contact us at childstudies@emory.edu or 404-727-7432



# **MA-Bioethics Open House**

Interested in taking your career in health care, public health or biomedical research to the next level? Emory's Master of Arts in Bioethics is one of the nation's premier programs for bioethics education! Emory provides flexible, interdisciplinary study in bioethics for professionals interested in the social and ethical challenges facing health care, public health and the biomedical sciences. For Emory faculty and staff, the tuition costs for courses may be covered by the Emory Courtesy Scholarship. To learn more, join us at our upcoming information session on Tuesday, March 29, 5:30 pm - 6:30 pm (in-person).

For more information and to register: https://ethics.emory.edu/mabioethics/about/index.html Questions? Contact mabioethics@emory.edu.



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