



MARCH 21, 2022



Save the Date: Staff Fest 2022, Friday, May 13th!

Mark your calendars now and plan to attend Staff Fest, back on the Quad on Friday, May 13th! All the favorite activities are back with some new ones too: fun run/fun walk, volleyball tournament, free food (vegan options too!), games, DJ, and much more! Main event: 11:30 am to 2:00 pm; Run/Walk and volleyball starts at 10:30 am. Don't miss this time-honored tradition!

YOUR HUMAN RESOURCES

Performance Management - Mid-Year Forms Due April 7

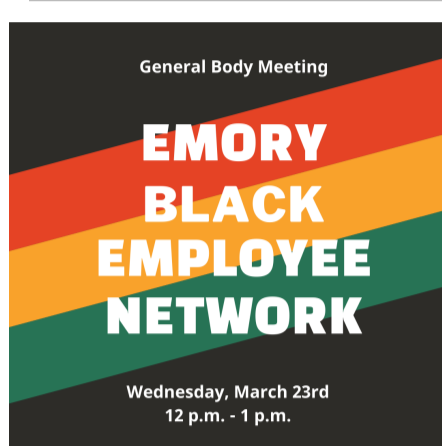
Performance Management is a year-round process. The Mid-Year form is an easy way to get feedback early in the year to determine if you are "on track" or need some help. You do not have to complete the entire form: only where feedback is needed and at the end (Overall).

Mid-Year reviews are due April 7. If you cannot complete your Mid-Year form by April 7 and need more time, please do so before April 15. On April 15, all forms will be advanced to the next form in the process: the Year-End form. Year-End forms are due (i.e. acknowledged and marked "complete" by the Supervisor) on August 31.

Learn more about how to get started on your performance management forms here.

2022 Summer Internship Program

Emory's Summer Internship program, facilitated by Human Resources, offers college students who are in the middle of their academic careers a unique opportunity to gain valuable, hands-on experience in the day-to-day operations of Emory University. Designed to last ten weeks (June 6 – August 11, 2022), with an option for departments to extend up to twelve weeks (ending on August 25, 2022), each department will need to establish learning objectives for their selected intern and evaluate them during the program. Learn more.

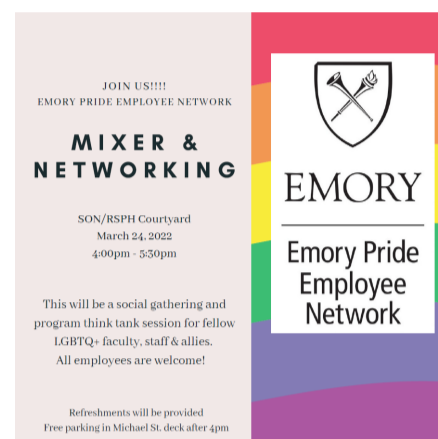


Emory Black Employee Network General Body Meeting

Come and join the Emory Black Employee Network for their first general body meeting of the year on Wednesday, March 23 from noon-1 pm. During the meeting, you will have an opportunity to network with other members and share your voice about the Black experience at Emory. Meeting will be held via zoom and is open to all Emory University faculty and staff. Allies welcome! Register here.

Emory Pride Employee Network Mixer

Join the Emory Pride Employee Network on Thursday, March 24 from 4:00-5:30 pm for a social gathering and employee resource group think tank session. This event is for fellow LGBTQ+ faculty, staff and allies. All employees are welcome! Refreshments will be provided. Free parking in Michael St. deck after 4pm. RSVP here.

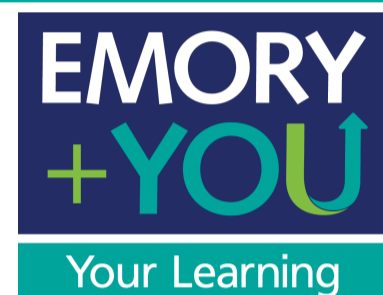


YOUR LEARNING

Learning and Organizational Development (OD) is Now Accepting Applications

Applications/Nominations for the Essentials of Leadership and Aspiring Leaders programs are now available on the Learning and OD website. The submission deadline for all applications and nominations is Monday, April 11, 2022.

- Essentials of Leadership at Emory
Aspiring Leaders at Emory



YOUR WELLNESS



There is Still Time to Join the 2022 Move More Challenge

Challenge takes place through Sunday, April 24 and registration is open.

Learn more at www.emory.edu/MoveMore.

YOUR FSAP

Anxiety Toolbox. Join us for a three-session workshop series that teaches skills for preventing and managing anxiety. Thursdays @ 1:30pm April 14, 21, and 28. Register here.

Well-being Check-ins. The FSAP is offering individual well-being check-ins for staff and faculty to gauge emotional health/coping and identify strategies for enhancing resilience, especially pertaining to transition. Call to schedule your check-in today: 404-727-WELL (9355).

Single Mingle. Connect with other single Emory employees for friendship, fun and learning. Rotating break-out rooms will provide opportunities to discuss monthly themes and support each other. March 24th @ 4pm. Register here.

Mindfulness Practice. Join on Wednesdays at 1:00pm to learn the basics of mindfulness or at 1:15pm for a guided practice and opportunities for discussion. Want to be more mindful in 2022? Access here.

Weekly Refresh. Join FSAP for a 15-minute virtual meditation and resilience tip for the day, held every Wednesday from 4:30-4:45 pm. Access here.

YOUR WORKLIFE

2022 Summer Camp and Learning Programs Spotlight

Discover the many different summer camp and learning activities that are available for school-aged children in the metro-Atlanta area. This 2022 summer camp guide highlights some of the summer camp and learning programs from Emory's 2022 Summer Camp and Learning Expo that was held in February. View Summer Camp Spotlight.

Emory Worklife Announces Upcoming Webinars

These workshops is offered by Benefits and Worklife Department and Vendor Partners. Links will be sent out prior to webinar. If you have any questions about the webinars or family centered benefits at Emory please contact worklife@emory.edu.

Healthy Boundaries and Work-Life Balance

March 22, 2022, 12pm-1pm; Register Here

People often feel torn between work and time with the family, especially in the past two years. This session will help participants identify various ways to achieve balance with personal, family and work responsibilities.

Work Smarter Not Harder: Become a Time Management Master

April 22, 2022, 12pm-1pm; Register Here

How often do we hear the phrase, there aren't enough hours in the day? Many people find themselves constantly adding to the to-do list with the day passing by with the feeling that they haven't accomplished anything. Effective management is critical to ensure you feel better accomplished and less overwhelmed at the end of a busy day. This session will provide a basic explanation of the time management process and the characteristics of effective time managers.



Switching Off: Life Beyond Digital Device

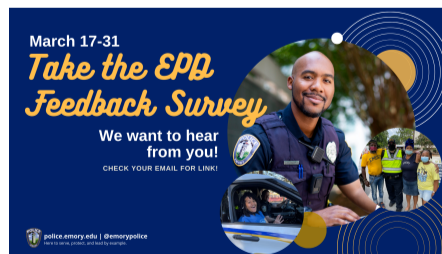
April 26, 2022, 12pm-1pm; Register Here

The overuse of digital devices has been linked to stress, burnout, insomnia, anxiety and other mental health disorders. This seminar will provide a powerful insight into the true impact of living and working in a reactive, fully connected world. Discover practical ways to reclaim a sense of work-life balance and address existing habits to be able to unplug digitally and mentally for a healthier and happier life.

NEWS AROUND CAMPUS

Students Hold Appreciation Events for Campus Services and Emory Dining Staff

In February, Campus Services and Emory Dining employees were recognized by the Emory Student Government Association (SGA) and Residence Hall Association (RHA). These student groups hosted appreciation events at the Atlanta campus to express their gratitude for all the wonderful work these staff members do throughout the year! A second event is planned for the Oxford campus on March 25.



Look for the EPD Community Survey

The Emory Police Department (EPD) is committed to fostering a safe and inclusive campus for everyone. EPD takes this role seriously. Candid feedback and collaboration with Emory students, faculty and staff shapes our path forward, so EPD wants to hear from you. From Thurs., March 17 through Thurs., March 31, EPD invites you to participate in a Community Feedback survey. Look for your email invitation. As an incentive for sharing your input, you may choose to enter a drawing for one of 10, \$50 Amazon gift cards.

Emory Continuing Education: Special Opportunity for Aspiring Female Leaders

For women ready to make the next move in their career, embracing innovation is a key to success. A new Emory certificate program, Women in Leadership: Driving Transformation Through Innovation and Resilience, will deliver inspiration and guidance from a set of prominent women, all innovators in their own fields. Learn more.



Summer Courses for Teens and College-age Dependents

Did you know your teen and college-age dependent can study at Emory this summer? Emory College of Arts and Sciences offers both credit and noncredit courses all taught by Emory faculty. Financial aid is available.

- The Emory Pre-College Program is open to current high school sophomores and juniors to get a taste of college life. We offer 50+ noncredit and credit courses with residential and online options. Visit our website to learn more and apply.
Summer Programs offers two six-week credit sessions for transient study. Visit our website to learn more about course offerings and to apply as a non-degree seeking transient student.



EMORY UNIVERSITY HUMAN RESOURCES

ADDITIONAL LINKS AND RESOURCES

- Human Resources Website
Emory Forward (COVID-19 Info)
Faculty Staff Assistance Program
Benefits and Worklife Department
Healthy Emory
Sparkfly (Employee Discounts)
Blomeyer Health Fitness Center
Emory Alliance Federal Credit Union
Emory News Center

SUBMIT A STORY TO NEWS YOU CAN USE

View Previous NYCU Issues